



IAFFMG Policy Criteria for Future Rally Sites

In accordance with the IAFF-MG Constitution and By-Laws, the IAFF-MG will be solely responsible for producing the National Rally in the host city selected by the membership at the proceeding rally or by the Committee Members in accordance with the Constitution and by-laws. This will include all functions, activities, and contracts regarding IAFFMG affairs.

The following policy and criteria is intended to define the responsibilities of the IAFFMG and responsibilities of the host local union(s). The criteria contained in this policy will be used for the bidding process for all future Rally site considerations. This policy shall be broken down into four parts:

- I. IAFF-MG Rally Policy
- II. Criteria for Bidding for IAFF-MG Rallies
- III. Procedure for Submission of National Rally bid by IAFF-MG District/State Coordinators, IAFF State and/or Local Chapters and/or affiliates.
- IV. IAFF-MG Constitution and By-Laws, Article 13, Section 1)

I. Rally Policy

A. Host Local Responsibilities

1. Reception or welcoming activities on arrival date provided by the host local.
2. Souvenirs or materials will be distributed at time of registration.
3. Providing adequate manpower to assist IAFFMG in registration, material distribution, plan two group rides (with road captains) and other activities as may be required by the IAFFMG.

B. IAFFMG Responsibilities

1. Production of all activities for the Rally other than those described in Section II, A, of this policy. All monies received from the registration or other fees will be used to defray the cost of the rally.
2. Selection of and entering into contracts for hotels, rally space and other activities not specifically provided for in Section I, A, above or without prior approval of the Committee Chair.

II. Criteria for Local Unions Wishing to Bid for IAFFMG Rallies

A. Rally Requirements

1. Dates and length of Rally will be any three days of a week during what is normally good riding weather, (unless changed by Committee action).
2. Rallies may be held in cities/locations which have hotel properties whose employees are not affiliated with the AFL-CIO, CLC only after every effort has been made to determine that the properties in question are not on any boycott or “Do Not Patronize” list issued by the national, state, provincial or local labor union bodies and no dispute of any kind exists between the labor community and the properties under consideration.”

A. Location of Rally: Must have interesting riding for group and day rides or Poker Runs.

B. Facility Requirements

1. Sleeping rooms - 250 total with 200 room block at overflow hotel(s) [If Necessary].
2. Meeting space – 10,000-20,000 square feet total with exhibit space - 4-10 booths, 10' x 10'.
3. Food services for Morning Refreshments & Evening welcome reception by host local (2 hours for 300 people) and Closing Ceremony by the IAFFMG.

C. Program Schedule

1. Registration and welcoming dinner.
2. Planned group ride, and gathering place with entertainment.
3. Planned Day Ride/Poker Run, and gathering place[s].

D. Definite Price Commitment by Hotel(s)

1. Sleeping rooms - All rate negotiations and commitments are handled by IAFF HQ Conference & Meeting Planner. Rates must be flat rate for single or double occupancy.
2. Meeting space - No charge on space (if meeting space is in hotel).
3. Exhibit space - No charge (if exhibit space is in hotel).

III. Procedure for Submission of Rally Bid by Local Unions

- A. IAFFMG will mail to all potential locals Rally site submission form along with Committee policy and criteria.
- B. Locals desiring to submit bid proposals must forward a letter of intent along with completed Rally site submission form no later than the Committee meeting of the previous year.
- C. IAFFMG will proceed to secure hotel and meeting space commitments in the selected city.

IV. IAFFMG Constitution and By-Laws, Article 13, Section 1

[IAFF-MG Events, Meetings, and Rallies/Rides: Each year the IAFF-MG shall coordinate a National Rally for IAFF-MG/IAFF Members at a location/dates as approved by the IAFF-MG National Committee and the President of the IAFF.

**IAFF Motorcycle Group
IAFF-MG Rally Bid Form**

Return To:
International Association of Fire Fighters
Office of the General President
1750 New York Avenue, NW
Washington, DC 20006

Submitted By:
Name: _____
Title: _____
IAFF Affiliate: _____
Date: _____

Submitted for Rally Year: _____

IAFF Affiliate : _____

City and State: _____

City and State in which Rally would be held: _____

Could Rally be held in?
Single Hotel _____
Multiple Hotel sites _____
Both _____

Will there be a fee for meeting space? Yes No
If yes, how much? _____

Could Reception (300 attendees) be held in (Check One)?
Hotel _____
Other _____
Please Describe: _____

How many hotels, will be required to house Rally (estimate based on 500 Riders): _____

Are there unionized hotels for the IAFFMG to evaluate? Yes _____
No _____

What is the distance from Rally area to the nearest major airport? Miles _____

Name of airport: _____

Has Local previously hosted an IAFFMG Rally? Yes _____ No _____

If yes, what was the most recent year? _____

Cc: IAFF District Event Coordinator